

Hope this Reunion Guide will be of help in planning your next reunion. Therefore, we present this booklet as a guide to help you produce a great reunion for everyone involved. Please feel free to contact Brian McKenna '88 or Jana Boysen Young '82 with reunion questions. We can be reached at the Alumni Office at 440-247-4387 or by email at alumni@chagrinschools.org. Good luck and happy planning!!
Jana Young
Brian McKenna

COMMITTEE

Start by selecting a committee. You can never start too early & I would recommend more than a year in advance. Although there is less to do at that point, a reservation & deposit for your big event would be wise to do. Your selection should include local classmates that are from many of the cliques. The more you bring in, the more welcome all will feel to come & your attendance will demonstrate that point. Having two or three chairpersons & a committee of 10 would be terrific.

TIP – Try to get your class list from the CFAA out to your committee before the Blossom weekend the year before your reunion. You'll run into so many classmates that you can get caught up with several lost classmates on your list.

By the Way - There is an all-class reunion held at Town Hall on Friday night that has a \$5 cover charge. It includes beer, wine, soda, and chips. With many classmates getting in during the evening, this can be an excellent starting point. The party runs from 7:30 to 11:30 & most go off in smaller groups to local bars. It is typically a crowd that is in their 30s and older, but all alumni over 21 are welcome.

BEFORE YOUR FIRST MEETING

While obtaining the class address list, the Alumni Association will be able to inform you of any funds that they could be holding in your class' name. When you graduated your class \$ is placed in an umbrella CFAA account. It may help to have positions delegated like treasurer, overseer of address list, decorating, etc. Send out an email to as many classmates as you can requesting current information, especially e-mails. Also, invite any classmate to be involved in the planning process. It is important that classmates feel that the decision process is open to all classmates. With Facebook, one should be able to find many lost classmates. We also recommend creating a Facebook Class page, like Chagrin Falls High School Class of 19__. With several schools with a CFHS initials, we recommend using the full name of our school. Also, go with Class of 19__, instead of __-year reunion. You will want to use this Facebook group for future reunions.

Please try to consider the overall costs of those traveling from a distance when you finalize the plans. You certainly want a nice event, but with airfare and spouses the costs can be prohibitive to young families.

FIRST MEETING

Hand out the revised address list & divide up who else they can locate. Don't forget to call parents for young alum's addresses. You should then proceed to show them

the reunion letter for the Class of '88 for their thoughts. For reunions up to the 30-year or 35-year and even later ones, it has been customary to be on Memorial Weekend. Make sure that the entire committee has each other's pertinent information (phone & e-mail).

5 - Year Reunions

If you are planning your 5th year reunion, then I recommend a very informal one-event reunion at a local pub in the late afternoon or early evening on Saturday. With how big some class accounts are, appetizers & non-alcoholic drinks could easily be paid for with your money and just have a cash bar.

10 - Year Reunions

Since many of your classmates are just getting on their feet 10 years out, please be considerate of costs. It will help ensure the highest turn-out.

Things to Consider

Friday – If you are not heading to the All-Class reunion and want to have some type of gathering on Friday, then a good recommendation would be to meet up at a pub. People will be coming in from many places, so a full fledged event is not necessary. Also, this could be a time where you open up the event to alumni that may be close to your class, but graduated from another year.

Saturday

Morning - Two places to start in the morning, Gurney or Blossom. The playground at Gurney is terrific to take young children. Have some donuts and juice available and start up around 10:00 a.m. You also have the Chagrin Valley Jaycees doing special activities for children on Saturday morning. The activities occur under the Big Top Tent, which is where the bands play later in the evening. You'll have to check times, but there's no set-up work and afterwards the kids can do rides.

Tours & Alumni Choral Concert – The CFAA will have the Historical Room open Saturday morning. Tours are available of the schools. Just email us. Also, in 2010, an annual alumni choral concert was begun on the Saturday afternoon. Information on the concert will be on the website and April Tiger Tales.

Alumni Sporting Events – Check with the CFAA for there may be alumni sporting events, that may include baseball and lacrosse.

Golf Outing – After seeing different classes try this, I feel the best thing to do is to set aside 3 or 4 tee times. Have two committee members make the commitment to go this event. Be open to calling in some fellow Chagrin grads from other classes that will fill-in your foursomes.

Evening - The big event will also bring about the greatest discussion within your committee. Choose a location that is close, a price within reason for all to attend, and a format promoting quite a bit of interaction between classmates. While discussing this evening, your committee will need to deal with your financial situation. If your class has funds to cover deposits, then you have no worries. On

the other hand, I assume that all members will have to put \$50 to a \$100 in an account to get the ball rolling.

Committee members should also see who has class mementos that would be great for the night. The senior slide show should be with the Class President. It would be helpful to have a committee member in charge of taking highlights from OABR, senior banquet, sporting events, concerts, & pictures that classmates will be sending in. About 2 hours into the event, once all the hellos had happened, would be a great time to show the videos. A committee member can also make Top Ten lists of funny classmates' anecdotes.

Popular locations have been Pine Lake Trout Club, Hillbrook, Beantown Park, Trifles, the Hickory (Newbury), CVAC, Winking Lizard (they now have a banquet room) and Chagrin Valley Country Club used effectively on this evening. A big help would be to have a sibling(s) of one of the committee members do check-in to free up the responsibilities of the committee.

You can scan in yearbook pictures to make name tags. You can either print them on labels or send them to <http://www.reunionnametags.com/reunion.html> I believe it is about \$4 to \$5/tag.

Sunday – This day is naturally dedicated to the parade. Some will want to still do things together, while others will want to watch the parade with family or other friends. An option could be to do a pre-parade picnic, which will give some a chance to see classmates' children, but still go off to their respective spot for the parade.

FOLLOW-UP ITEMS

A successful fundraiser for Saturday night could be a silent auction or raffle on the Saturday evening with proceeds going to both their class fund and the CFAA. Typically, a member on the committee oversees it by gathering donations from classmates. You would be amazed at how many want to give to the auction and how much some will spend that evening for the items.

Besides Evite, keep emailing the class on the details of the weekend. You can also include a "missing classmates list" at the end of the emails. This could also be done on your Facebook group.

You will want to decide if you would like to invite faculty to your event. Some classes will invite them to a cocktail hour. We have many addresses of the retirees at the CFAA Office. Naturally, we don't ask them to pay and invite their spouses.

A reunion booklet is a great idea and can be handed out on the Saturday evening. At the end of the booklet is a sample of questions that classmates can fill out. This works out great through email. If the booklet does not include pics, then it can easily be emailed out to those that were unable to attend.

Besides a reunion booklet, a memento would be nice to give out on Saturday evening. An item with "Chagrin" &/or graduating year are nice to give out to each attendee.

DONATION

Don't forget the help you got from your Alumni Association by telling your classmates to send in their annual dues or join as lifetime members. We appreciate any class donations, which have ranged from \$100 to \$2000. It can be given in the name of a classmate, teacher, or administrator.

LOCAL RESTAURANTS AND BANQUET/PARTY CENTERS

Gamekeeper's Tavern 87 West Street Chagrin Falls, OH 44022 (440) 247-7744	Geauga County Fairgrounds Secretary's Office - (440) 834-1846
Rick's Café 86 N. Main Street Chagrin Falls, OH 44022 (440) 247-7666	Trifles 516 E. Washington St. 247-8595
Beantown Park 1566 Bell Road South Russell, OH 44022 440-338-6619 www.beantownpark.com	Fowlers' Mills Restaurant & Tavern 10700 Mayfield Road Chesterland, OH 44026 (440) 285-2240
Raintree 25 Pleasant Drive Chagrin Falls, OH 44022 (440) 247-4800	Embassy Suites 3775 Park East Drive Beachwood, OH 44122 (216) 765-8066
Punderson Manor, Punderson State Park 11755 Kinsman Road Newbury, OH 44065 (440) 564-9144	Bass Lake Taverne 426 South Street Chardon, OH 44024 (440) 338-5550
	Aurora Inn State Rts. 82 & 306 Aurora, OH 44202 (330) 562-6121
Pierre Radisson Inn-Orange/Beachwood 26300 Chagrin Boulevard Beachwood, OH 44122 (216) 831-5150	Bertram Inn & Conference Center 600 N. Aurora Road Aurora, OH 44202 (330) 995-0200
Pine Lake Trout Club P.O. Box 23282 Chagrin Falls, OH 44023	Hunan by the Falls 508 E. Washington Street Chagrin Falls, OH 44022

(440) 543-1331	(440) 247-0808
The Wembley Club 8345 Woodberry Boulevard Chagrin Falls, OH 44023 (440) 543-9784	Tanglewood Country Club 8745 Tanglewood Trail Chagrin Falls, OH 44023 (440) 543-7010
Chagrin Valley Country Club 4700 SOM Center Road Chagrin Falls, OH 44022 (440) 248-4310 (440) 248-4310	Chagrin Valley Athletic Club 17260 Snyder Road Chagrin Falls, OH 44023 (440) 543-5141 (440) 543-5141
Hillbrook Country Club 14800 Hillbrook Rd. Chagrin Falls, OH 44022 (440) 247-4940	Inn at Fowler's Mill 10700 Mayfield Road Chardon, OH 44024 (440) 286-3111
Plzak's Lake 1600 Bell Road Chagrin Falls, OH 44022 Attn: Don Plzak '51 (440) 338-8735	Mooreland Mansion Campus/Lakeland Community College Kirtland, OH 44094 (440)953-7047 (440)953-7047 ; Fax: (440)525-7673 lpalmer@lakeland.cc.oh.us www.moorelandmansion.com
Cleveland Metroparks – Reservations taken by phone no earlier than one year in advance of rental. 25 outdoor shelters costing \$50 on weekdays and \$100 on weekend days. Some enclosed shelters available. Canned or bottled beer and wine are allowed inside most reservable shelters. Some sites shown on Internet. www.clemetparks.com (216) 351-6300	Geauga Park District – Registration by phone for Geauga County residents starts Nov. 1; for nonresidents starting Dec. 1. 12 reservable shelters, one of them enclosed. Free to Geauga County residents; \$40 for nonresidents. Alcohol permitted in shelters. Internet: www.geaugalink.com/qcpkdist (440) 285-2222 , Ext. 5420

Chuck's does offer the ability to host events once they close at 7:00 p.m., so if you are having a smaller gathering, then you can use them. For example, if you want to get together for wine & beer and have some cheese platters (for example), then they could be a great option.

LOCAL HOTELS/MOTELS – CHAGRIN FALLS VICINITY

<p>Aurora Inn 30 East Garfield Aurora, OH 44202 (330) 562-6121</p>	<p>Cleveland Marriott East 3663 Park East Drive Beachwood, OH 44122 (216) 464-5950</p>
<p>Fairfield Inn & Suites Beachwood 3750 Orange Place Beachwood, OH 44122 (216) 831-3300 www.marriott.com/clebh</p>	<p>Embassy Suites 3775 Park East Drive Beachwood, OH 44122 (216) 765-8066</p>
<p>Radisson Inn Beachwood 26300 Chagrin Boulevard Beachwood, OH 44122 (216) 831-5150</p>	<p>Mario's International Hotel & Spa 35 E. Garfield Road Aurora, OH 44202 (330) 562-9171</p>
<p>Aurora Woodlands 800 N. Aurora Road Aurora, OH 44202 (330) 562-9151</p>	<p>Courtyard by Marriott 3695 Orange Place Beachwood, OH 44122 (216) 765-1900</p>
<p>Days Inn 6110 SOM Center Road Solon, OH 44139 (440) 248-3110</p>	<p>Ramada Inn – Rockside 24801 Rockside Road Bedford Heights, OH 44146 (440) 439-2500</p>
<p>Travelodge – Beachwood 3795 Orange Place Beachwood, OH 44122 (216) 831-7200</p>	<p>Quail Hollow 11080 Concord Hambden Road Concord, OH 44050 (440) 352-6201</p>
<p>The Inn of Chagrin Falls 87 West Street Chagrin Falls, OH 44022 (440) 247-1200</p>	<p>Hampton Inn 6035 Enterprise Parkway Solon, OH 44139 (440) 542-0400</p>
<p>Residence Inn by Marriott Interstate 271 and Chagrin Blvd. Beachwood, OH 44122 (216) 831-3030</p>	<p>Bertram Inn & Conference Center 600 N. Aurora Rd. Aurora, OH 44202 (330) 995-0200</p>
<p>Hilton Garden Inn Interstate 480 and St. Rt. 82 8971 Wilcox Drive Twinsburg, OH 44087 (330)405-4488 e-mail: rsvval@bigplanet.com</p>	<p>Staybridge Suites 6103 Landerhaven Dr. Mayfield Hts., OH 44124 440-442-9200 www.staybridgesuites.com/clevelandeast</p>

ACTIVITIES

Great Lakes Science Center 601 Erieside Avenue Cleveland, OH 44114 (216) 694-2000	Pro Football Hall of Fame 2121 George Halas Dr. NW Canton, OH 44708 (330) 456-8207
The Cleveland Cavaliers/Gund Arena 1 Center Court, 200 Huron Road Cleveland, OH 44115 (216) 420-2200	The Avenue at Tower City Center 50 Public Square Cleveland, OH 44115 (216) 771-0033
Blossom Music Center 1145 Steels Corners Road Akron, OH (216) 566-9330	Cleveland Indians Main Ticket Office – Jacobs Field 2401 Ontario Street Cleveland, OH 44115 (216) 420-4200 www.clevelandindians.com
Rock and Roll Hall of Fame Museum 1 Key Plaza Cleveland, OH 44114 (1-800-493-ROLL)	Cleveland MetroParks Zoo and Rain Forest 3900 Wildlife Way Cleveland, OH 44109 (216) 661-6500
Goodtime III (Boat Tour) 825 East Ninth St. Pier Cleveland, OH 44114 (216) 861-5110	Nautica Queen (Sight-Seeing Boat) 1153 Main Avenue Cleveland, OH 44113 (216) 696-8888
The Cleveland Museum of Art 11150 East Boulevard Cleveland, OH 44106 (216) 421-7340	Trolley Tours of Cleveland (216) 771-4484
Playhouse Square Center (216) 771-8403	Cleveland Browns (888) 891-1999

Reunion Book Questions

Name (Include maiden):

Spouse (Include where he/she is from):

Children (Include their birthdates & ages):

List anything we should know about them

Address (as of reunion weekend):

Phone: (home or best one to reach you at)

Email Address:

Occupation:

Place of employment:

College(s) & Degree(s):

Address you primarily grew up at:

Most interesting thing you have done since CFHS:

Most interesting/unusual story of running into a classmate since graduation:

What we hope to be doing by the 40th?

Best Places You've Been To

Greatest achievement/award since graduation:

Biggest regret since graduation:

Hobbies/Interests that you now enjoy:

Future plans of interest:

Most memorable events at CFHS:

Memorable stories of classmates:

Whatever happened to:

What's on your Ipod from the 80s:

What stories do you tell your children about Chagrin?

Favorite Teachers:

Favorite high school car and driving story:

What's up with your siblings:

Best scholastic, athletic or extracurricular achievement:

When you think about the actual high school building, what comes to mind?

Have you served in our military?

How long have you been married:

How many jugs (detentions) did you get & what was the most memorable offense?